

# APPLICATION FOR PERMISSION TO TAKE IN LODGER/PARTNER



## Tenancy Details

Name of Tenant/Joint Tenant:	_____
Address:	_____
Postcode:	_____
Telephone Number:	_____

**Declaration:** I/We hereby apply for permission to take in lodger/partner whose details are given below

Signed (tenant): \_\_\_\_\_ Date: \_\_\_\_\_  
 Signed (joint tenant): \_\_\_\_\_ Date: \_\_\_\_\_

## Proposed Lodger/Partner Details

**Please give details of everyone applying to live at the above tenancy**

Name	Date of Birth	Sex M/F	Relationship to Tenant of Property

**Please give details of the proposed lodgers/partners previous addresses for the past 5 years**

Address	Time Spent There		Tenure (See notes)	Reason for Leaving
	From	To		

**Note: Please insert one of the following codes against each address in the "Tenure" Box above.**

- |  |   |
|--|---|
| <p><b>Code 1</b> Owner Occupier<br/> <b>2</b> Housing Association or Council Tenant<br/> <b>3</b> Tenant of Private Landlord<br/> <b>4</b> Living with Parents/Friends/Relatives</p> | <p><b>5</b> Hostel/Hotel/Hospital/Prison/Institution<br/> <b>6</b> Supported Accommodation<br/> <b>7</b> Temporary Accommodation<br/> <b>8</b> Other (please explain)</p> |
|--|---|

If you answered **2** or **3** in the "Tenure" column above, please give the Landlord's Name and Address

\_\_\_\_\_

## DECLARATION

Please tick whichever box applies for all of the following statements before signing the form (proposed lodger/partner).

	Yes	No
<b>1.</b> Have you been accused of anti-social behaviour or has action been taken, or is about to be taken against you in relation to anti-social behaviour?	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.</b> Do you have a criminal conviction (subject to the Rehabilitation of Offenders Act) in relation to the use or supply of illegal drugs, or are you currently involved in the use or supply of illegal drugs?	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.</b> Are you required to register with the Police under the Sex Offenders Act 1997?	<input type="checkbox"/>	<input type="checkbox"/>

I/We noted above, are hereby asking for permission to lodge in the above tenancy.

I/We agree that the information provided by me/us is correct.

I/We understand that Homes for Life Housing Partnership will require to take reasonable steps to ensure that the information supplied is accurate and permission under the Data Protection Act 1986 is given to Homes for Life Housing Partnership to obtain information from any necessary sources to process this application.

**Signed** (first named Lodger/Partner): \_\_\_\_\_ **Date:** \_\_\_\_\_