

APPLICATION FORM FOR MUTUAL EXCHANGE



Exchange Partner Details – Non Homes for Tenant

Your Name _____
Name of Joint Tenant: _____
Address: _____

Postcode: _____
Telephone Number: _____

Household details – who will move with you

Surname	Forename	Date of Birth	Age	Relationship

Your property details

Type of Property Flat / House / Maisonette / Bungalow / other
Number of Bedrooms Floor Level
Adaptations ? Yes / No
If Yes, please give details _____

If No, do you require any adaptations in the property you wish to move to? _____

Landlord details

Name: _____
Address: _____

Telephone: _____
Your Housing Officer _____

Reason you want to exchange

Need larger property Need smaller property
Health reasons Neighbour problems
Nearer friends / relatives To be closer to schools/work
Other :- _____

How did you find your exchange partner?

Homes for Life Website	<input type="checkbox"/>	ELHA List	<input type="checkbox"/>
Homes for Life List	<input type="checkbox"/>	ELHA Website	<input type="checkbox"/>
Council List	<input type="checkbox"/>	Homeswapper	<input type="checkbox"/>
Other:-	_____		

Details of the Homes for Life tenant you wish to exchange with

Name: _____

Address: _____

Telephone _____

Please tick whichever box applies for all the following statements:

Have you, or anyone to be housed with you, been accused of anti social behaviour or has action been taken, or is about to be taken against you or any member of your household in relation to anti social behaviour? (Subject to the Rehabilitation of Offenders Act. Criminal Proceedings such as breach of the peace relating to a tenancy should be declared here)

Yes No

Are you, or anyone in your household required to register with the Police under the Sex Offenders Act 1977?

Yes No

Apart from Housing Benefit, do you require support to maintain a tenancy?

Yes No

Do you or anyone to be housed with you, have outstanding tenancy debt eg rent arrears or rechargeable repairs

Yes No

DECLARATION

In applying for a mutual exchange :

- I declare the information supplied in this application is correct and I understand that any false or misleading information given will result in my application being cancelled or, if discovered after I have moved could result in my tenancy being terminated.
- I accept that the property I wish to move to fully meets my current and immediate future needs.
- I accept the property into which I wish to exchange in its present condition and will leave it in a condition acceptable to the landlord if I end my tenancy.
- I give my permission for Homes for Life Housing Partnership to approach my current landlord for a report on the conduct of my tenancy

Signed (tenant) _____ **Date:** _____

Signed (joint tenant) _____ **Date:** _____